

**OCCUPATION:** Customer Service Staff

**Jan. 8, 2010**

**LOCATION:** West Lorne

**JOB DESCRIPTION:** ► Employer looking to hire 1 Customer service person, part time - to work in coffee shop. Duties include; taking orders, preparing food to order, handling cash, debit transactions, clearing tables and keeping workplace and restaurant clean and tidy.

**JOB QUALIFICATION:** ► Excellent customer service skills, friendly personality  
► Neat clean appearance  
► Reliable, dependable worker  
► Responsible – key duties  
► Criminal background check will be required if offer of hire given.

**SALARY:** min. wage

**HOURS:** Must be able to work  
5:00 am – 1:00 pm shift  
and /or 7:30 am – 3:30 pm shift  
3 to 4 days a week.  
**PART TIME**

**REFERRAL METHOD:** Apply to West Elgin Support Services  
Complete a “Job Request Form” and submit with a  
Current Copy of your resume for Order WL #324