

OCCUPATION: General Office Clerk #JP227

December 9, 2009

LOCATION: Aylmer

JOB DESCRIPTION:

- ▶ downloading pictures of new homes from discs
- ▶ updating web site as needed
- ▶ other general office duties as required
- ▶

JOB QUALIFICATION:

- ▶ very proficient with computers & updating websites
- ▶ must be fluent Low German speaking
- ▶ flexible for part time hours
- ▶

SALARY: Negotiable

HOURS: Permanent – PT – 1 day/wk to start (new business)

Referral Method: Call Anne Walters for interview (519) 773-9800